



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Cabinet

At: Multi-Location Meeting - Lilian Hopkin Room, Guildhall / MS Teams

On: Thursday, 16 May 2024

Time: 10.00 am

Chair: Councillor Rob Stewart

Membership:

Councillors: C Anderson, A Anthony, R Francis-Davies, L S Gibbard, H J Gwilliam, D H Hopkins, E J King, A S Lewis, R V Smith and A H Stevens

Watch Online: <http://tiny.cc/CAB16may>

Webcasting: This meeting may be filmed for live or subsequent broadcast via the Council's Internet Site. By participating you are consenting to be filmed and the possible use of those images and sound recordings for webcasting and / or training purposes.

You are welcome to speak Welsh in the meeting.

Please inform us by noon, two working days before the meeting.

Agenda

Page No.

1. **Apologies for Absence.**

2. **Disclosures of Personal and Prejudicial Interests.**

www.swansea.gov.uk/disclosuresofinterests

3. **Minutes.**

To approve & sign the Minutes of the previous meeting(s) as a correct record.

1 - 5

4. **Announcements of the Leader of the Council.**

5. **Public Question Time.**

Questions can be submitted in writing to Democratic Services democracy@swansea.gov.uk up until noon on the working day prior to the meeting. Written questions take precedence. Public may attend and ask questions in person if time allows. Questions must relate to items on the open part of the agenda and will be dealt within a 10 minute period.

6.	Councillors' Question Time.	
7.	Successful and Sustainable Swansea - Corporate Transformation Plan Annual Report 2023-24.	6 - 30
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14.	Pre-Decision Scrutiny Feedback - Updated FPR7 for Palace Theatre Refurbishment. (Verbal)	
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16.	Disposal of Land at Parc Felindre.	77 - 87
17.	New Operating Model at St. Helen's Ground to Improve The Sporting Offer as a Regional and Community Facility.	88 - 170

** Call In Procedure - Subject to Pre-Decision Scrutiny: This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

Next Meeting: Thursday, 20 June 2024 at 10.00 am



Huw Evans
Head of Democratic Services
Wednesday, 8 May 2024

Contact: Democratic Services - Tel: (01792) 636923

Agenda Item 3.



City and County of Swansea

Minutes of the **Cabinet**

Multi-Location Meeting - Council Chamber, Guildhall / MS

Teams

Thursday, 18 April 2024 at 10.00 am

Present: Councillor R C Stewart (Chair) Presided

Councillor(s)

C Anderson
L S Gibbard
E J King
A H Stevens

Councillor(s)

A Anthony
H J Gwilliam
A S Lewis

Councillor(s)

R Francis-Davies
D H Hopkins
R V Smith

Officer(s)

Huw Evans
Howard French
Martin Nicholls
Lee Richards
Ben Smith
Debbie Smith
Ness Young

Head of Democratic Services
Physical Regeneration Manager
Chief Executive
Development and Regeneration Manager
Director of Finance / Section 151 Officer
Deputy Chief Legal Officer
Director of Corporate Services

Apologies for Absence

Councillor(s): None.

136. Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor H J Gwilym declared a Personal Interest in Minute 141 "Public Open Space Notice Publicising the Proposed Disposal of Public Open Space Land at Kilvey Hill, Swansea".
- 2) Councillor L S Gibbard declared a Personal Interest in Minute 145 "Building Capital Maintenance Programme 2024/2025".
- 3) Councillor E J King declared a Personal Interest in Minute 148 "Leisure Partnership Annual Report 2022/2023".
- 4) Councillors R Francis-Davies & R V Smith declared a Personal & Prejudicial Interest in Minute 148 "Leisure Partnership Annual Report 2022/2023" and withdrew from the meeting prior to its consideration.

137. Minutes.

Resolved that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Cabinet held on 21 March 2024.

138. Announcements of the Leader of the Council.

The Leader of Council made no announcements.

139. Public Question Time.

Ben Houghton asked several questions relating to Minute 141 "Public Open Space Notice Publicising the Proposed Disposal of Public Open Space Land at Kilvey Hill, Swansea".

The Leader of the Council, Head of Legal, Democratic Services & Business Intelligence and the Development & Regeneration Manager provided responses.

140. Councillors' Question Time.

No questions were asked.

141. Public Open Space Notice Publicising The Proposed Disposal of Public Open Space Land at Kilvey Hill, Swansea.

The Cabinet Member for Investment, Regeneration, Events & Tourism submitted a report that sought approval in principle to the disposal of land designated as a public open space at Kilvey Hill, Swansea by way of a commercial lease to Skyline (Swansea) Ltd.

Resolved that:

- 1) The responses from the public open space consultation process, which was conducted in accordance with the public open space legislation in particular s123 Local Government Act 1972, for the disposal of land identified in Appendix A (Public Open Space Notice Plan) of the report were considered. A full copy of the responses received from the consultation process that either support, object, or provide a neutral comment have been provided in the Background Papers.
- 2) Cabinet approved in principle the proposed disposal of land on Kilvey Hill to Skyline (Swansea) Ltd, having considered the responses of the Public Open Space Notice.
- 3) A further report be received by Cabinet in due course, detailing the terms of the proposed disposal (which will be by way of a commercial lease), for consideration and decision.

142. Future Plans for Special Schools in Swansea.

The Cabinet Member for Education & Learning submitted a report that stated that no objections were received during the Statutory Notice period. He sought approval on the proposal to amalgamate Ysgol Pen-y-Bryn and Ysgol Crug Glas into one special school in September 2025 and relocate to a new purpose-built school whilst increasing capacity from April 2028.

Resolved that:

- 1) The proposal to amalgamate Ysgol Pen-y-Bryn and Ysgol Crug Glas into one special school in September 2025 on existing sites and relocate to a new purpose-built school whilst increasing capacity from April 2028 be approved.

143. Anti-Social Behaviour Scrutiny Inquiry Cabinet Member Response and Action Plan.

The Cabinet Member for Wellbeing submitted a report that outlined a response to the scrutiny recommendations and to present an action plan for agreement.

Resolved that:

- 1) The response as outlined in the report and related action plan be agreed.

144. Risk Management Framework and Policy.

The Leader of the Council submitted a report that sought to agree and approve the Council's revised Risk Management Policy & Framework.

Resolved that:

- 1) The Council's revised Risk Management Policy & Framework be approved.

145. Building Capital Maintenance Programme 2024/25.

The Cabinet Member for Economy, Finance & Strategy submitted a report that sought to agree the schemes to be funded through the Capital Maintenance Programme.

Resolved that:

- 1) The proposed capital maintenance schemes as listed in Appendix A of the report be approved.
- 2) The schemes and their financial implications as identified in Appendix C as the report be authorised to be included in the capital programme.

146. Financial Procedural Rule 7 - Additional Community Budget Capital 2024-2025.

The Cabinet Member for Economy, Finance & Strategy and the Cabinet Member for Investment, Regeneration, Events & Tourism submitted a report that sought to commit and authorise capital schemes approved for changing room improvements at a total value of £1m. It also sought to commit an additional £1m community budget to support wider community improvements.

Resolved that:

- 1) The additional capital allocation of £1m to the community budget dedicated to specific changing room improvement schemes outlined in the report be approved.
- 2) The additional capital allocation of £1m to the community budget to support wider community improvements. Authority is delegated to the Cabinet member for Economy, Finance & Strategy, the Cabinet Member for Investment, Regeneration, Events & Tourism, and the Director of Place to determine eligibility for each scheme. In the event of a scheme being submitted in one of the wards of those Cabinet Members with delegated authority, the decision would be made instead by the Deputy Leader in conjunction with the Director of Place be approved.

147. District Heat Network Feasibility.

The Cabinet Member for Service Transformation submitted a report that sought approval for grant application and acceptance, for monies to undertake more detailed design work around the potential for the provision of a district heat network in parallel with Blue Eden developments.

Resolved that:

- 1) The Council accepts and utilises a UK Government grant for the development of a Detailed Program Design for a district heat network.
- 2) The progress made to date for the management of land around SA1 (including Tir John) in support of the broader Blue Eden development be noted.

148. Leisure Partnership Annual Report 2022/2023.

The Cabinet Member for Investment, Regeneration, Events & Tourism submitted an information report that advised Cabinet of the partnership operations of key facilities within the Cultural Services portfolio.

149. Exclusion of the Public.

Cabinet were requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendations to the report(s) on the grounds that it / they involve the likely disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as

amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 relevant to the items of business set out in the report(s).

Cabinet considered the Public Interest Test in deciding whether to exclude the public from the meeting for the item of business where the Public Interest Test was relevant as set out in the report.

Resolved that the public be excluded for the following item(s) of business.

(Closed Session)

150. Councillors' Question Time.

No questions were asked.

151. 71-72 The Kingsway.

The Cabinet Member for Investment, Regeneration, Events & Tourism submitted a report that sought to comply with Financial Procedure Rules.

Resolved that the recommendations outlined in the report be amended and approved.

The meeting ended at 11.27 am

Chair

Call In Procedure – Relevant Dates	
Minutes Published:	18 April 2024
Call In Period Expires (3 Clear Working Days after Publication):	23.59 on 23 April 2024
Decision Comes into force:	24 April 2024

Agenda Item 7.



Report of the Cabinet Member for Service Transformation

Cabinet - 16 May 2024

Successful and Sustainable Swansea - Corporate Transformation Plan Annual Report 2023-24

Purpose:	To provide Cabinet with a report on the first year of the Corporate Transformation Plan 2023-28
Policy Framework:	<ul style="list-style-type: none">• 2022-27 Policy Commitments• 2023-28 Corporate Plan• Transformation and Financial Resilience Wellbeing Objective• Corporate Risk Register
Consultation:	Access to Services, Finance, Legal.
Report Author:	Ness Young
Finance Officer:	Ben Smith
Legal Officer:	Debbie Smith
Access to Services Officer:	Rhian Millar
For Information	

1. Introduction

- 1.1 The Corporate Transformation Plan contains twelve programmes, seven service specific¹ and five cross-cutting², all of which will reduce risks facing the Council while having a long-term impact on service delivery, ways of working and the financial resilience of the council.
- 1.2 The diagram below shows how the programmes align with the Well-being Objectives set out in the Council's Corporate Plan.

¹ Transforming Adult Services, Child and Family Services Transformation, Transforming Additional Learning Needs, Right Schools Right Places, Regeneration Programme, More Homes Programme, and the Future Waste Strategy

² Future Community Hub Model, Enabling Communities Programme, Net Zero Programme, Digital Transformation Programme and Workforce and OD Transformation Programme



2. Background

- 2.1 In April 2023 the Cabinet approved the Corporate Transformation Plan to support the achievement of that vision. Under the governance of the Plan a formal progress report is to be prepared annually. This report fulfils that requirement.

3. Advice

- 3.1 The Annual Report at Annex A sets out the progress each programme has made in 2023-24, highlighting milestones, benefits and any savings achieved.

4. Governance Arrangements

- 4.1 Each programme within the Plan has had formal governance arrangements in place during the year. The Transformation Delivery Board has met four times, and the Cabinet / Corporate Management Team (CMT) Transformation Board has met three times.
- 4.2 In Summer 2023 Audit Wales reviewed the Council's transformation activities in terms of Vision and Strategy, Planning and Delivery and

Governance and Progress. Audit Wales wrote to the Council in October 2023 with the following suggestions for improvement:

- To ensure the longer-term ambitions and objectives across all the twelve transformation programmes are clear.
- To make clearer the link between the Council's Medium-Term Financial Plan (MTFP) and the current transformation programme
- To ensure detailed planning documents have clearly defined timescales for when the Council plans to achieve the specified benefits and outcomes.
- To ensure the MTFP demonstrates how the Council is delivering savings, differentiating between business as usual and transformation related savings.
- To ensure the Transformation Delivery Board (TDB) can identify interdependencies and opportunities between the twelve programmes.
- To formalise the reporting and communications between the Transformation Delivery Board (TDB), the individual programmes, and the necessary democratic processes.
- To ensure the performance information focuses on benefits and outcomes as well as specific programme activities.

4.3 In March 2024, the Internal Audit Service reviewed the progress being made in implementing Audit Wales suggestions and concluded that "suitable action has been taken to address the suggestions made by Audit Wales".

5. Integrated Assessment Implications (IIA)

5.1 This report is for information only and an IIA is not therefore required.

6. Financial Implications

6.1 When the CTP was approved in April 2023 Cabinet agreed to set aside £2.4 million in an earmarked reserve to support its delivery, specifically to support the Workforce and Digital Transformation Programmes. At that time, it was estimated that implementation of the Plan would deliver around £6.5 million of recurrent savings per annum by 1 April 2027, although it was acknowledged that this figure may be subject to change as individual programmes were developed.

6.2 In 2023-24, savings of £575,000 of the total £6.5 million have been delivered, with the remaining £5.925 million currently profiled in the Medium-Term Financial Plan (MTFP) to be achieved by 2027-28. Each programme sponsor is reviewing their programmes and updating their savings forecasts and profiles to reflect programme developments and emerging pressures. For example, in the light of demand and cost pressures on social services there is a concern that the £3.5 million saving identified against their transformation programmes will not be deliverable. If that is the case, in line with the Council's budget

principles, alternative proposals will need to be developed and approved in future budget rounds.

- 6.3 Turning to the Transformation Reserve, £2.042 million was allocated to the Digital Transformation Programme and £391,000 to the Workforce and OD Programme and in 2023-24, £180,490 (£136,300 on the Workforce and OD Programme and £44,190 on the Digital Programme) was spent. When approved, it was envisaged that the full reserve would be spent by the end of 31 March 2025. The Workforce Programme is on track to achieve full spend by that date. However, while the funding for the Digital Programme is fully committed, expenditure is now profiled up to 31 March 2026. This is because the programme started later than expected in 2024-25 (due to selection process for which projects to include in the programme) and the first year's activity was necessarily focused on preparing specifications, market testing and procurement. The savings identified against the programme are still forecast to be delivered by 1 April 2027.
- 6.4 It is expected that further investment will be required from 2026-27 to take forward further projects within these two programmes, and there may be additional requirements for other programmes that have not yet been identified. Given the council's financial position, and lack of certainty over future years' budgets, funding requirements for future years will be subject to consideration during future budget planning rounds.

7. Legal Implications

- 7.1 There are no direct legal implications as a result of this report.

Background Papers: None

Appendices:

Appendix A: - Corporate Transformation Plan Annual Report 2023-24



Successful and Sustainable Swansea

Corporate Transformation Plan Annual Report 2023-24

**Mae'r ddogfen hefyd ar gael yn Gymraeg
This document is also available in Welsh.**

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1. Introduction

This is the first Annual Report on the Council’s Corporate Transformation Plan (CTP) 2023-28, and it sets out the progress made on each of the twelve individual programmes within the plan.

The Council’s transformation vision is that **“In 2028 Swansea is a place that has a thriving mixed use city centre and local economy. It is a place where people can gain the skills and qualifications they need to succeed in life, where everyone can achieve their potential and where communities are resilient and cohesive. Swansea is a place where human rights are respected, and people are safeguarded from harm and exploitation. It is a place where nature and biodiversity are maintained and enhanced, and carbon emissions are falling.”**

The CTP has been developed under the banner of *Successful and Sustainable Swansea* the Council’s Corporate Plan 2023-28 and the Council’s Wellbeing Objectives contained therein.



The plan contains seven service specific¹ and five cross-cutting² programmes.

¹ Transforming Adult Services, Child and Family Services Transformation, Transforming Additional Learning Needs, Right Schools Right Places, Regeneration Programme, More Homes Programme, and the Future Waste Strategy

² Future Community Hub Model, Enabling Communities Programme, Net Zero Programme, Digital Transformation Programme and Workforce and OD Transformation Programme

2. Corporate Transformation Programmes

2.1 Transforming Adult Services

The Transforming Adult Services Programme is dedicated to delivering strategic change programmes under the themes of Prevention and Early Help, Enabling and Promoting Independence, and Demand Management. The programme involves collaborative efforts across the Service, Directorate, and Regional Partnership to enhance adult social care services.

Key Milestones Achieved

- Consultation on Prevention and Early Help model.
- Mapping of internal and commissioned services.
- Establishment of Early Help worker roles and Community Wellbeing officer role.
- Review of Intermediate Care S33 resource and finance schedule agreements.
- Reframing of pathways across admission avoidance and hospital discharge.
- Expansion of residential reablement beds and establishment of a unit for people with complex dementia.
- Refocus of Assistive Technology strategy and improvements in performance reporting.
- Finalisation of internal Residential Care provision model and progression of domiciliary care contract refresh.
- Finalisation of co-produced organisational model for Assessment and Care Management Teams.

Outcomes / Benefits Achieved

- Increase in services enhancing Early Help offer and viable routes to 'step down' from managed care interventions.
- Remodelling of services to meet community needs, including internal residential care provision.
- Maximisation of available resources to increase capacity and ensure timely support.
- Improvement in performance reporting across various service areas.
- Support for stability within the external domiciliary care market and improve terms and conditions for staff.
- Demonstrated benefits of moving away from 'time and task' specifications in domiciliary care provision.

Success Measures Achieved

- Mitigation or reduction of support needs in 83% of residential reablement stays.
- Reduction in average length of stay in acute hospital settings.

- Increased number of people leaving Community Homecare Reablement 'independent'.
- Significant reduction in waiting lists for domiciliary care.
- Expansion in referrals to assistive technology.
- Cost avoidance and capacity release through the promotion of 'Just Checking'.

Financial Implications

When the CTP was approved in 2023 savings of £3.45 million were identified as being achievable from this programme by the end of 2026-27, albeit savings linked to prevention and early intervention would be split across this and the Child and Families Programme. In 2023-24 £350,000 has been achieved. Increases in current demand for Adult Services is putting significant financial pressure on the service and is making it very challenging to introduce new models which are designed to deliver greater financial sustainability. Despite the progress being made through the programme there is a risk that the changes required may not be deliverable in time to mitigate the financial risk facing Adult Services in 2024-25 and beyond.

Conclusion

In 2023-24, the Transforming Adult Services Programme laid the groundwork for long-term strategic change. The establishment of revised Assessment and Care Management functions, internal residential care provision models, and domiciliary care commissioning approaches reflects a shift in adult services operation. The focus on prevention, independence promotion, and resource prioritisation aligns with financial planning commitments and ongoing challenges in Health and Social Care. In 2024-25 the programme will continue to focus upon Prevention, Promoting Independence, and Prioritising resources as we meet financial planning commitments and the ongoing challenges across all areas of Health and Social Care.

2.2 Child and Family Services Transformation

The Child and Families Services Transformation Programme is focused on enhancing support for children, young people, and families by prioritising prevention, early intervention, and enablement. The programme aims to:

- Enable workers to spend more time with families.
- Reduce paperwork and processes burden.
- Focus on 'what matters' and the voice of the child and young people.
- Foster a shift in leadership thinking and behaviour.
- Cultivate a greater sense of shared purpose and identity across the service.
- Empower and trust the workforce in their roles.

Key Milestones Achieved

- Implementation of the Born into Care guidance.
- Development of two new Residential Homes.
- Establishment of the Early Help Hub model.
- Embedding Continuum of Need Indicators for Support guidance.
- Expansion of the Academy Team and Practice Development Pod.
- Active programme of coaching and mentoring for leaders.
- Development of Corporate Parenting Pledges.
- Ongoing embedding of systems thinking methodology.
- Roll-in of the Family Network methodology.
- Leading cross-authority development work around neurodiversity.

Outcomes / Benefits Achieved

- Redesigned systems and processes focusing on achieving what matters for children and families.
- Increased time spent with children, young people, and families.
- Strengthened engagement with children, young people, and families to inform transformation plans.
- Improved leadership thinking and approaches.
- Enhanced understanding of system responses and needs.

Success Measures Achieved

- Over 1700 referrals to Early Help services, 55% of which were closed with goals achieved and only 7% of total referrals were stepped up into Supported Care Planning teams.
- Relative stability in the number of children looked after by the Council.
- Recognition and awards for teams and initiatives contributing to positive outcomes, including Contextual Missing Exploited and Trafficked (CMET) Team securing runner up in the Safer Wales Community Award
- 30% reduction in unborn babies removed at birth.
- Academy model has resulted in 11 social workers moving in to care and support planning teams.
- Positive feedback from workers regarding changes in ways of working.

Financial Implications

When the CTP was approved in 2023 savings of £200,000 were identified as being achievable from this programme by the end of 2026-27. In 2023-24 £50,000 has been achieved. The programme has achieved success in 2023-24 by maximising Welsh Government grants and securing new grants. However, sustainable funding post-March 2025 remains uncertain, necessitating consideration of alternative delivery models. This financial uncertainty is making it very challenging to introduce new models while meeting current demand and despite the progress being made through the programme there is a risk that the

changes required may not be deliverable in time to mitigate the financial risk facing Child and Family Services in 2024-25 and beyond.

Conclusion

The year 2023-24 saw considerable progress in engaging with and listening to children, young people, and families, resulting in better outcomes. The workforce has grown and developed, supporting the achievement of better outcomes. Challenges and opportunities remain, including securing of resources / direct input from health partners to meet the needs for some of our complex children. The programme is committed to continuous improvement and learning, ensuring services meet the needs of those they support. The progress achieved in 2023-24 underscores the programme's commitment to transforming child and family services and the achievement of meaningful and sustainable improvements.

2.3 Enabling Communities Programme

The Enabling Communities programme is dedicated to fostering inclusive, resilient, and cohesive communities through collaborative efforts with partners and the public with a particular focus on:

- Increasing resilient communities
- Collaborating with Communities to respond to crises and opportunities.
- Embedding co-production approaches across the Council
- Corporate Volunteering

Key Milestones Achieved

- Shared definitions of community resilience and self-reliance co-produced.
- 'Together we can' self-assessment action plan baselined.
- Community stakeholder and asset mapping completed.
- Activities to develop relationships with community leaders commenced.
- Co-production Policy completed with input from the Service Transformation Committee.
- Corporate Volunteer Handbook and Toolkit developed.
- Consistent baseline volunteering data set established.
- Briefing for community co-production and social value approach co-produced with Co-pro Lab Wales.
- Programme Brief developed.
- Programme controls established.

Outcomes / Benefits Achieved

- Enhanced community stakeholder engagement and relationship building.
- Defined approaches to community resilience, crisis response, co-production, and volunteering.
- Establishment of tools, policies, and strategies to support community empowerment and involvement.

Success Measures Achieved

- Baseline assessments completed for community resilience and self-reliance.
- Initiation of community-led initiatives and crisis response preparations.
- Evaluation of approaches for community co-production and responses to crises and opportunities.
- Development and publication of co-production policies and toolkits.
- Establishment of baseline data and systems for corporate volunteering.

Financial Implications

There are no savings identified in the Medium-Term Financial Plan associated with the programme which is focused on building capacity and resilience.

Conclusion

The Enabling Communities programme has made significant strides in enhancing community resilience, crisis response readiness, co-production approaches, and corporate volunteering. Despite challenges such as budget constraints and delays linked to grants, the programme has made substantial progress. Moving forward, continued efforts are needed to consolidate achievements, address ongoing challenges, and further empower communities for sustainable development. With the new programme governance, structure and resources in place for 2024-25, work will begin developing a project pipeline to explore future project developments that support the programme aims and objectives.

2.4 Transforming Additional Learning Needs

The Transforming Additional Learning Needs (ALN) Programme is focused on delivering the 2022-2027 Additional Learning Needs and Education Tribunal (ALNET) Strategy and transforming provision to support sufficient specialist places (SSSP).

Key Milestones Achieved

- Proposed model for Specialist Teaching Facilities (STFs) developed to support SSSP agenda.
- Fit for purpose ALN re-structure completed, including new statutory posts.
- Thorough engagement with school leaders and stakeholders at Education and Skills Service Transformation Committee (STC).
- Development of shared vision and principles for transformational change.
- Completion of minibus scheme to improve transport efficiency.
- Pilot scheme of in reach/outreach provision for learners with ALN progressing well.

Outcomes / Benefits Achieved

- Co-constructed proposal for STF transformation with increased likelihood of successful implementation by 2028.
- Tangible benefits of partnership working with schools and advocacy groups, resulting in a shared vision for transformation.
- Completion of minibus scheme and pilot scheme for improved provision for vulnerable learners.
- Reduction in new requests for independent placements or Elective Home Education (EHE).
- No tribunal cases upheld in favour of claimants.

Success Measures Achieved

- Reduction in new requests for independent placements or EHE.
- No tribunal cases upheld in favour of claimants.

Financial Implications

When the CTP was approved in 2023 savings of £725,000 were identified as being achievable from this programme by the end of 2026-27. In 2023-24 savings of £257,000 have been delivered but programme is unlikely to deliver any further savings due to increasing demand and statutory requirements. This has been reflected in the Medium-Term Financial Plan (MTFP).

Conclusion

Strong progress on supporting sufficient specialist places (SSSP) of the ALN transformation strategy. Steady progress on improving Post 16 provision for learners with ALN. Effective collaboration with stakeholders, including Local Health Board. Early Years provision progressing slower and requires particular focus in 2024-2025. Overall, the Transforming Additional Learning Needs Programme has made significant strides in advancing its goals, though challenges remain, particularly in Early Years provision. Continued collaboration and focused efforts will be necessary to address these challenges and maintain progress in the coming years.

2.5 Right Schools in Right Places

The Right Schools in Right Places Programme is a ten-year initiative aimed at reviewing and optimising Swansea Council's school infrastructure to meet current and future educational needs effectively. The aim is to ensure that the school stock aligns with pupil cohorts including demand for English-medium; creation of Welsh-medium places; faith education; and additional learning needs. Ensuring value for money and equality of provision are key aims of the programme.

Key Milestones Achieved

- Statutory proposal nearing completion to amalgamate two special schools and relocate to a purpose-built facility by September 2025.
- Completion of several capital projects, including the significant remodelling of Bishopston Comprehensive School.
- Submission of the Strategic Outline Programme (SOP) to Welsh Government under Sustainable Communities for Learning (SCfL).
- Analysis of gathered data to prioritise capital projects aligning with pupil cohorts and demand.

Outcomes/Benefits Achieved

- Delivery of approved capital projects, including remodelling of Bishopston Comprehensive, improving learning environments.
- Effective grant spending, including ALN Capital funding, enhancing facilities across schools for a better-quality education.

Success Measures Achieved

Delivery of capital projects ensuring the school estate aligns with pupil cohort and demand.

Financial Implications

When the CTP was approved in 2023 no savings were identified as being achievable from this programme by the end of 2026-27. The Council contributes 25% to capital projects approved by Welsh Government, aiming to reduce backlog maintenance expenditure and diminish revenue costs funded by schools.

Conclusion

In 2023-24 the programme has delivered accelerated progress in delivering the statutory proposal for special schools, ensuring increased planned places from April 2028. Improved learning environments have also been delivered benefitting more learners with adapted facilities to meet their needs. The Strategic School Provision Plan (SSPP) has been drafted, incorporating demographic information, policies, and conclusions about school place needs and the programme continues to respond to developments outlined in the local development plan (LDP) to deliver a transformed schools' estate. Overall, significant strides have been made in aligning Swansea's school infrastructure with current and future educational needs. Continued efforts and responsiveness to evolving requirements will be essential for the successful realisation of the programme's objectives in the coming years.

2.6 Regeneration Programme

The Regeneration Programme focuses on capital investment initiatives in Swansea's City Centre, waterfront areas, and strategic employment sites.

Key Milestones Achieved

- Nearing practical completion of construction at 71/72 Kingsway, scheduled for the 2nd Quarter 2024.
- Progress in detailed design and costing for Castle Square redevelopment, with construction set to commence in mid-2024.
- Completion of Debenhams acquisition and ongoing marketing for prospective tenants.
- Completion of Penderyn Distillery project, attracting private sector investment and increasing visitor numbers.
- Progress in levelling up fund design work for Tawe Riverside & Hafod Copperworks.
- Advancement in masterplan and building design for Swansea Central North with Urban Splash
- Near completion of Palace Theatre construction, scheduled for the 2nd Quarter 2024.

Success Measures Achieved

- Considerable progress by Bouygues UK on the construction of 71/72 Kingsway, set to provide space for 600 jobs in tech, digital, and creative sectors.
- Tramshed Tech Ltd agreement for Palace Theatre development, focusing on modern workspace for tech and creative sectors.
- Planning consent secured for Castle Square, with final designs underway.
- Skyline Enterprises planning application submitted for leisure destination at Kilvey Hill, anticipated to create jobs and boost the local economy.
- Preparatory designs ongoing for Swansea Central North and Civic Centre development sites with Urban Splash.

Financial Implications

When the CTP was approved in 2023 no savings were identified as being achievable from this programme by the end of 2026-27. Capital projects are assessed individually, leveraging government grants and investment partners within the council's affordability envelope determined through medium-term financial planning and annual budget consideration.

Conclusion

The Council has a robust strategic framework which guides development activities, with visible progress seen across the city. Strong partnership arrangements ensure maximum benefits from regeneration schemes, including

social benefit clauses. Overall, the Regeneration Programme demonstrates significant progress in revitalising Swansea's urban areas, attracting investment, creating jobs, and enhancing the city's appeal as a place to live, work, and visit.

2.7 More Homes Programme

The More Homes Programme is committed to delivering 1,000 affordable homes over a decade through a blend of new builds, property conversions, and acquisitions includes buy back of former Council properties sold under the Right to Buy legislation and Section 106 Affordable Housing Planning Agreements with private developers.

Key Milestones Achieved

- Completion of three property conversion schemes, including former social services respite centres, and housing offices.
- Acquisition of 31 former Right to Buy properties.
- Planning permissions secured for new schemes in Clase and Manselton.
- Tender publication for development partners for two HRA sites in Penderry.
- Commencement of conversion work at the former SPARKS Centre in Blaenymaes.
- Agreements made with Persimmon Homes and Pobl Housing Association for property acquisitions.

Outcomes/Benefits Achieved:

- Delivery of 265 additional homes to the Council's housing stock.
- New build schemes totalling 88 units completed.
- Conversion projects totalling 21 units finished.
- Acquisition of 156 former Right to Buy properties.
- Full expenditure of WG Social Housing Grant Allocation for Swansea.

Success Measures Achieved

- Corporate KPIs show 43 additional affordable housing units delivered by the Local Authority.
- Data awaited for additional units delivered by Registered Social Landlords and through Section 106 Agreements/other sources.

Financial Implications

When the CTP was approved in 2023 no savings were identified as being achievable from this programme by the end of 2026-27. A review of HRA Capital budget concluded that cost savings measures were required to reduce borrowing requirements to ensure that the HRA Business Plan remains viable over the next 10/30 years. However, as agreed by Cabinet and Council, the More Homes Programme remains a key priority for capital investment. Funding

of £56.5m over 4 years (up to 2027/28) has been allocated in the HRA Capital Programme budget to take forward the programme.

Conclusion

Despite challenges, the programme has delivered 265 homes to the Council's stock. Future projects, including those in Clase, Manselton, Ravenhill, and Brokesby Road, are in advanced planning stages. Internal capacity improvements and outsourcing the design and delivery of some sites will expedite project delivery. Rising construction costs and site challenges require ongoing feasibility studies for accurate planning and costing of schemes.

2.8 Net Zero and Fleet Programme

The Net Zero Programme aims to make Swansea Council a net zero business by 2030 through a comprehensive plan comprising thirty transformative actions.

Key Milestones Achieved

- Reduction of scope 1 & 2 emissions for the 2022-23 period.
- Implementation of phase 2 of the public buildings retrofit programme.
- Initiation of the ULEV Transition Strategy 2021-2030, resulting in over 150 ULEV vehicles and fleet charge points.
- Commencement of the street lighting installation programme.

Outcomes/Benefits Achieved:

- Reduction in carbon emissions across various sectors.
- Progress in retrofitting public buildings for energy efficiency.
- Expansion of the ULEV fleet and charging infrastructure.
- Ongoing efforts to reduce waste and promote circular economies.

Success Measures Achieved

- Continued reduction in the council's carbon footprint.
- Enhanced focus on emissions reduction in scope 1&2 activities.
- Increased utilisation of renewables since 2019.

Financial Implications

When the CTP was approved in 2023 savings of £110,000 were identified as being achievable from this programme by the end of 2026-27 in relation to LED lighting. In 2023-24 £30,000 has been achieved but further savings are proving challenging to deliver due to energy price increases. Significant investment is required for vehicle renewal, ULEV transition, and infrastructure development, as well as for meeting the costs of building retrofitting, street lighting replacement, and fleet management.

Conclusion

Despite progress, challenges persist in meeting the 2030 net zero target, particularly regarding budget constraints. External challenges include volatile markets and immature technology in sectors like hydrogen fuel. Internal challenges include policy clashes and resource limitations. The council continues to work on behaviour change initiatives and policy alignment to achieve its net-zero targets and collaboration with stakeholders and lobbying for government support are crucial for success. The costed plan to 2030 highlights the substantial investment required across various initiatives, emphasising the need for ongoing monitoring and adaptation to overcome internal and external challenges on the path to net zero by 2030.

2.9 Future Community Hub Model

The Future Community Hub Model Programme aims to establish a central hub, Y Storfa, in the former BHS building on Oxford Street, with satellite hubs providing a range of services to the community.

Key Milestones Achieved

- Completion of RIBA 4 for the design of Y Storfa in September 2023, with a construction contract awarded to Kier for refurbishment.
- Progression to RIBA 5 with demolition work underway since October, and main refurbishment set to commence in June.
- Development of a decant programme from the Civic Office to feed into the overall delivery programme for Y Storfa.
- Establishment of a new customer contact service model and front of house staffing structure to support MTFP savings.
- Initiation of a staff training programme and agreement on opening hours for Y Storfa.

Outcomes / Benefits Achieved

- Transfer of front of house contact staff to Property Services to facilitate MTFP savings by developing a 'One team' approach at Y Storfa
- Fuller understanding of the scope of the work needed to deliver expectation and savings in respect of whole programme.
- Acquisition of additional resources through Shared Prosperity Funding.
- Learning from the Clydach and Gorseinon Hub Models under consideration.

Success Measures Achieved

- Progress on Y Storfa, including completion of RIBA stages, construction commencement, and staff transfer.
- Library service element of the programme remains in the scoping phase, with success measures focusing on current activities and potential savings.

- Library restructure proposal has been developed (but not yet consulted on) to meet savings targets and deliver statutory duties.

Financial Implications

When the CTP was approved in 2023 savings of 580,000 were identified as being achievable from this programme by the end of 2026-27, but none was expected to be delivered in 2023-24.

Conclusion

Strong progress has been made on Y Storfa, establishing core principles of community hub operation. A library service review has been undertaken to maximise savings without compromising statutory duties. The Programme has encountered challenges in securing consultancy support for future library and hub models due to market climate. Overall progress varies, with slower advancement in library conversion to shared hubs but significant strides in Y Storfa development, which will anchor the entire hub model.

2.10 Future Waste Strategy Programme

The Future Waste Strategy Programme aims to optimise the balance between service cost and recycling performance while considering factors like carbon impact and operational ease for residents.

Key Milestones Achieved

- Completion of initial modelling report to review waste collection methodology and strategy.
- Ordering of first tranche of replacement waste vehicles.
- Completion of seasonal garden waste trial (Dec 23/Jan 24) and trial of reusable containers.
- Award of grant funding for purchase of reusable containers.

Outcomes/Benefits Achieved

- Delivery of first tranche of replacement waste vehicles improving fleet reliability and reducing breakdowns.
- Successful trial of seasonal garden waste collections, freeing resources for other waste streams without significant issues.
- Facilitation of reusable container design finalisation through trial.
- Award of grant funding for reusable containers, aiming to save around 10 million single-use plastic bags annually.

Financial Implications

When the CTP was approved in 2023 savings of up to £600,000 were identified as being achievable from this programme by the end of 2026-27, depending on

the model decided upon. No savings were expected to be delivered in 2023-24. The programme may see inflationary increases in replacement vehicle costs but should reduce downtime and repair/maintenance costs. Seasonal garden waste collections could lead to financial savings if food waste can be combined with black bag collections and the roll-out of reusable containers expected to be cost-neutral, balancing increased collection costs with reduced debagging costs.

Conclusion

Overall, the Future Waste Strategy Programme has made significant strides in exploring and testing various waste collection options, with promising outcomes and financial implications that support the programme's objectives. Initial modelling work and trials have provided clarity on waste collection options and trials of reusable containers and seasonal garden waste collections have affirmed their viability. Finalisation of new Waste Strategy is planned for Autumn 2024.

2.11 Workforce and OD Transformation Programme

The Workforce and OD Transformation Programme supports the delivery of the Workforce Strategy 2022-2027, focusing on themes of Leadership and Management, Workforce Fit for the Future, Employer of Choice, and Employee Wellbeing and Inclusion. The programme aims to cultivate a capable, skilled, motivated, and valued workforce aligned with organisational values and sustainable development principles.

Key Milestones Achieved

- Conclusion of HR&OD transformation exercise in September 2023, facilitating focus on workforce planning and organisational design.
- Delivery of all 2023-24 'Leadership and Management' objectives in the Workforce Strategy
- Values and behaviours have been refreshed.
- Leadership behaviours have been reviewed.
- Workforce communication and engagement strategy delivered.
- Coaching and Mentoring approach developed.
- Workforce plans for each service area.
- Tender and evaluation for new agency supplier contract completed.
- E-learning launched in Oracle Fusion
- New induction and onboarding experience for new starters developed.
- Development and approval of shared cost AVC product to add to employee benefit range.
- Development of new Organisational Development offer, providing ILM qualifications for individuals at all levels.
- Continuation of Welsh language training with 43 employees enrolled.
- Reconfirmation of commitment to the Dying to Work charter.
- Achievement of SEQOHS certification for occupational health services.

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- Housing and Public Health have successfully piloted a Development Needs
- Corporate Services Directorate piloted new Performance Module in Fusion

Outcomes/Benefits Achieved

- Increased focus on delivery of workforce planning support
- Consistent approach towards employee relations support in HR&OD
- New system in place to monitor and track employee relations casework progress.
- HR policy development programme in place to update all HR policies.
- Managers better informed about training and development offer for staff.
- A clear understanding of workforce skills and training requirements in Housing and Public Health
- Greater number of staff have completed e-learning, including mandatory training.
- More staff benefitting from leadership and development opportunities.

Success Measures Achieved

- 9.5% employee turnover in 2023-24 compared to UK average of 13.8%
- The gender pay gap has fallen to 2% compared to 5.6% in the previous year.
- Sickness absence has been stable in 2023-24 compared to the previous year.
- Agency usage has been stable in 2023-24 compared to the previous year.
- Corporate Services piloted the new performance management tool with 96% completion rates of objective setting in 2023-24, being rolled out to other directorates in 2024-25

Financial Implications

When the CTP was approved in 2023 savings of £190,000 were identified as being achievable from this programme by the end of 2026-27, but no saving was expected in 2023-24. £136,300 has been spent from the allocated Transformation funding to resource three temporary roles in HR&OD business partnering.

Conclusion

Progress in 2023-24 has been positive, with completion of embedding period indicating potential for increased pace in 2024-25 as impact of transformation programme is realised. Despite short-term indicators pending, achievements demonstrate advancement towards strategic objectives and commitment to workforce development and well-being.

2.12 Digital Transformation Programme

The Digital Transformation Programme aims to achieve the following objectives:

1. Ensure a consistently positive customer experience across all council services.
2. Facilitate citizen empowerment through digital skill development.
3. Digitise council processes end-to-end wherever possible.
4. Design and deliver digital services around people's needs.
5. Maintain safe, efficient, and supportive digital infrastructure.
6. Enhance decision-making and performance through improved business intelligence.
7. Develop the necessary capacity and capability to deliver the digital strategy.
8. Foster Swansea as a Smart city with digital infrastructure supporting the local economy.

Key Milestones Achieved

- The programme comprises 18 transformational projects, with six projects currently funded by £2 million Transformation funding.
- Notably, the Education sector merged two projects, resulting in a streamlined approach.
- In the 2023-24, 14 projects are being actively pursued, covering various aspects of council services.
- Key milestones achieved include Cabinet approval of the digital transformation business case in June 2023 and the implementation of the first tranche of projects according to timelines.
- Considerable progress has been made in projects like Commercial Waste, Automation, and Internet of Things Rollout, among others.

Outcomes/Benefits Achieved

- Establishment of clear and published customer service standards for residents.
- Implementation of automated processes, improving efficiency, especially notable in bulky waste management.
- Introduction of innovation projects resulting in improvements to customer service.
- Introduction of service tracking and monitoring through the Swansea Account.
- Operational efficiency enhancement through the implementation of IoT devices, contributing to Swansea's Smart City initiative.

Success Measures Achieved

While it is premature to report comprehensive success measures, early indications are promising:

- Reduced complaints and failure demand in certain service areas.

- Over 70% of online bulky waste requests handled through automation.
- Operational efficiency improvements through IoT data utilisation.
- Positive review of the Digital Strategy by Audit Wales, with minimal recommendations.

Financial Implications

When the CTP was approved in 2023 savings of £560,000 were identified as being achievable from this programme by the end of 2026-27. £315,000 of savings have been realised in 2023-24, and a revised estimate of £628,000 savings by 2026-27 has been included in the MTFP.

Conclusion

Overall, the Digital Transformation Programme has made commendable progress in 2023-24, with projects underway and delivering tangible benefits. Moving forward, continued diligence in project execution, monitoring of success measures, and adaptability to budgetary changes will be crucial to sustaining momentum and achieving the programme's overarching objectives.

3. Programme Interdependencies

The diagram provided illustrates the intricate links and interdependencies among the individual programs within the Corporate Transformation Programme (CTP). Notably, a new program, Homelessness, has been recently approved for inclusion in the CTP by both the Cabinet and CMT Transformation Board on April 4, 2024. Progress on this newly incorporated program will be comprehensively addressed in the 2024-25 Annual Report.

To ensure effective coordination and synergy among the programs, the Transformation Delivery Board actively monitors their interdependencies. Whenever linkages are identified, individual programs strive to optimise the benefits derived from these connections through their respective governance arrangements.

		Transformation Projects - Interdependency Matrix												
		Future Community Hub Model	Homelessness	More Homes Programme	Net Zero 2030	Regeneration Programme	Future Waste Strategy	Right schools, right places	ALN / Supporting Sufficient Specialist Places	Transforming Adult Services	Child and Family Services Transformation	Enabling Communities	Workforce and OD Transformation	Digital Transformation
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Enabling Link </p> <p>Integration Link </p> </div>	Future Community Hub Model													
	Homelessness													
	More Homes Programme													
	Net Zero 2030													
	Regeneration Programme													
	Future Waste Strategy													
	Right schools, right places													
	ALN / Supporting Sufficient Specialist Places													
	Transforming Adult Services													
	Child and Family Services Transformation													
	Enabling Communities													
	Workforce and OD Transformation													
	Digital Transformation													

4. Conclusion

This is the first Annual Report on the Council’s Corporate Transformation Plan (CTP) 2023-28 and it provides a comprehensive overview of the progress made across the twelve individual programmes aimed at realising Swansea's transformation vision. Each programme, from Adult Services to Digital Transformation, has demonstrated significant achievements, outlining key milestones reached, outcomes attained, and financial implications considered.

It is evident that substantial strides have been made in 2023-24 towards achieving the overarching vision of a thriving, resilient, and inclusive Swansea. The programmes have successfully addressed various challenges while capitalising on opportunities to drive positive change across the city. Notably, programmes like Transforming Adult Services and Child and Family Services Transformation have laid the groundwork for strategic changes that prioritise prevention, independence promotion, and improved outcomes for vulnerable populations. Similarly, initiatives such as Right Schools in Right Places and More Homes Programme reflect the Council's commitment to

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enhancing educational infrastructure and providing affordable housing to residents.

Furthermore, efforts in areas like Regeneration, Net Zero Programme, and Digital Transformation highlight the Council's dedication to revitalising urban spaces, mitigating environmental impact, and leveraging digital technologies to enhance service delivery and citizen engagement.

However, the report also acknowledges the challenges ahead, particularly regarding financial sustainability, uncertainty in funding, and the need for ongoing collaboration with partners and stakeholders. Despite these challenges, the Council remains steadfast in its commitment to realising Swansea's transformational vision.

As the Council moves forward, it is imperative to maintain momentum, address challenges proactively, and leverage opportunities for innovation and collaboration. By doing so, Swansea can continue its journey towards becoming a place where communities thrive, individuals flourish, and the environment is safeguarded for future generations.

Agenda Item 8.



Report of the Deputy Chief Legal Officer

Cabinet – 16 May 2024

Appointment of a Senior Coroner for Swansea and Neath Port Talbot

Purpose:	To seek cabinet approval to proceed with a recruitment process leading to the appointment of a permanent Senior Coroner for the Swansea and Neath Port Talbot area.
Policy Framework:	None
Consultation:	Legal, Finance, Access to Services
Recommendation(s):	It is recommended that Cabinet: 1) Grants delegated authority to the Deputy Chief Legal Officer in consultation with the Cabinet Member for Economy, Finance and Strategy (the Leader): <ul style="list-style-type: none">• to prepare the job description, contractual terms and appointment process for the post of Senior Coroner and to make arrangements to suitably advertise the post;• to take all necessary steps to progress the appointment of a Senior Coroner;• in consultation with Neath Port Talbot County Borough Council and the Chief Coroner's officer, to establish a panel in order to draw up a short-list, interview applicants and to appoint the successful applicant as the Senior Coroner for Swansea and Neath Port Talbot.
Report Author:	Debbie Smith
Finance Officer:	Ben Smith
Legal Officer:	Stephanie Williams
Access to Services Officer	Rhian Millar

1. Background

- 1.1 The Council has statutory duties in relation to the Coroner Service as provided for by the Coroner and Justice Act 2009.
- 1.2 The current interim Senior Coroner was appointed on the 31st of May 2014 when the previous Coroner resigned. There is normally a duty to appoint a Senior Coroner within three months, but due to further potential mergers of Coroner areas the Chief Coroner indicated that he wished to meet representatives from a number of authorities to discuss options.
- 1.3 The Chief Coroners Office has now confirmed it is appropriate that Swansea and Neath Port Talbot remain as a stand alone Coroner's area. The Councils are therefore in a position to proceed with the appointment of a permanent Senior Coroner.
- 1.4 H.M Coroner services are financed by local authorities and the service covering the Swansea and Neath Port Talbot areas is financed jointly with Neath Port Talbot. Swansea Council is the relevant authority for the area which means that there is a statutory duty on this Local Authority to meet the costs related to running this service. The relevant authority is also responsible for appointing the Senior Coroner and Assistant Coroners for the area notwithstanding that they will not be employees of the authority but rather independent judicial office holders. Each Council pays their own costs in relation to cases but the Core Team costs (salaries, case management system and other office costs incurred by staff in Swansea) are split between the two Councils with Neath Port Talbot paying 34%.
- 1.5 The arrangements for appointments are set by the Coroners and Justice Act 2009 and by the Chief Coroners Guidance. Every appointment will need to be approved by the Chief Coroner and the Lord Chancellor and it also a requirement that the Chief Coroner approves the appointment process to be followed and the shortlist drawn up in order to conduct interviews. The Chief Coroner has issued guidance on the appointment of coroners (Chief Coroner's Guidance Note 6 - Appointment of Coroners). The authority will need to form a panel to shortlist, conduct the interviews and decide on the appointment. The composition of the panel is a matter for the authority, but the Chief Coroner or representative may attend the interviews and will usually do so in the case of the appointment of a Senior Coroner.
- 1.6 The Deputy Chief Legal Officer will in consultation with Neath Port Talbot Council's Head of Legal make arrangements to set up the Panel and is seeking delegated powers to do this.
- 1.7 Once the panel has come to a decision, a report will need to be sent to the Chief Coroner (if he was not present in the interviews) describing the process followed and the reasons for proposing the successful applicant or applicants. The approval of the Lord Chancellor will also be sought. If the Coroner Area contains more than one authority then the relevant authority must consult with the other authority before appointing a Senior Coroner. The Head of Legal for

Neath Port Talbot Council is therefore being consulted and will be involved in the process as appropriate.

2. Integrated Assessment Implications

2.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

2.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

2.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

2.4 An IIA Screening Form has been completed for this report with the agreed outcome that a full IIA report is not required as the purpose of this report is to seek delegated authority to progress a statutory appointment process.

3. Financial Implications

3.1 The salary for Senior Coroners is set with reference to the Joint Negotiating Committee's (JNC) pay range for senior Coroners. It is between £129,872 to £144,303 and will be for the individual LA to set the exact salary on appointment based on experience. The Act provides that a Senior Coroner is entitled to a salary and that salary is to be agreed between the Senior Coroner and the authority. Neath Port Talbot County Borough Council currently contribute approximately 34% to the costs of the H.M. Coroner Service.

3.2 The post will have to be advertised widely in accordance with the Guidance issued by the Chief Coroner.

4. Legal Implications

4.1 There are no additional legal implications to those set out in the body of the report. The Deputy Chief Legal Officer will ensure that all formalities are observed in selecting and appointing a permanent Senior Coroner.

Background Papers: None.

Appendices:

Appendix A: IIA

Appendix A - Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: Legal Services

Directorate: Legal and Democratic Services

Q1 (a) What are you screening for relevance? x

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services
- Other

(b) Please name and fully describe initiative here:

To seek cabinet approval to approve a recruitment process leading to the appointment of a permanent Senior Coroner for the Swansea and Neath Port Talbot area. The process is a statutory process.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further Investigation	No Impact
	+	-	+	-	+	-		
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> x

Appendix A - Integrated Impact Assessment Screening Form

Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches? Please provide details below – either of your activities or your reasons for not undertaking involvement

Seeking Cabinet delegation for the Chief Legal Officer to proceed with Statutory Appointments Process of Coroner. Consultation not required.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan’s Well-being Objectives when considered together?
 Yes x No

- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
 Yes x No

- c) Does the initiative apply each of the five ways of working?
 Yes x No

- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
 Yes x No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk

Medium risk

Low risk
 x

Q6 Will this initiative have an impact (however minor) on any other Council service?
 Yes No x **If yes, please provide details below**

Q7 Will this initiative result in any changes needed to the external or internal website?
 Yes No x **If yes, please provide details below**

Q8 Does the initiative involve changes to the way you process the personal data of Council staff or service users, for example the purchase of new customer management software?

Yes No x

If your answer is yes, you should also screen the initiative for any implications regarding privacy and other GDPR rights and consider whether you need to amend your entry in the Council’s

Appendix A - Integrated Impact Assessment Screening Form

Information Asset Register. Please use the following link to the online screening form for a Data Protection Impact Assessment <https://staffnet.swansea.gov.uk/dpiascreening>
For more about the Information Asset Register, please see <https://staffnet.swansea.gov.uk/informationassetregister>

Q9 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

None

Outcome of Screening

Q9 Please describe the outcome of your screening using the headings below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q9)**

The purpose of this report is for permission to progress a statutory appointment process and to seek delegation from Cabinet to do this. Having considered the results of the screening form a full IAA is not required.

(NB: This summary paragraph should be used in the **'Integrated Assessment Implications'** section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: S Williams
Job title: Lead Lawyer
Date: 2nd May 2024
Approval by Head of Service:
Name: D Smith
Position: Deputy Chief Legal Officer
Date: 2nd May 2024

Please return the completed form to accesstoservices@swansea.gov.uk

Agenda Item 9.



Report of the Local Authority Governor Appointment Group

Cabinet – 16 May 2024

Local Authority Governor Appointments

Purpose:	To approve the nominations submitted to fill Local Authority Governor vacancies in School Governing Bodies
Policy Framework:	Local Authority (LA) Governor Appointments Procedure (Adopted by Council on 26 October 2017)
Consultation:	Access to Services, Finance, Legal
Recommendation(s):	It is recommended that: 1) The nominations recommended by the Director of Education in conjunction with the Cabinet Member for Education & Learning be approved.
Report Author:	Agnes Majewska
Finance Officer:	Aimee Dyer
Legal Officers:	Stephen Holland
Access to Services Officer:	Catherine Window

1.0 The nominations referred for approval

1.1 The nominations are recommended for approval as follows:

1. Burlais Primary	Mrs Maryann Enereba
2. Clydach Primary	Mr Rhys Hill
3. Craigfelen Primary	Mr Richard Bevan
4. Glais Primary	Mrs Jill John

5. Glyncollen Primary	Cllr Robert Stewart
6. Ynystawe Primary	Mrs Lauren King
7. Penyrheol Comprehensive	Mr Andrew Kissick

2.0 Financial Implications

2.1 There are no financial implications for the appointments; all costs will be met from existing budgets.

3.0 Legal Implications

3.1 There are no legal implications associated with this report.

4.0 Integrated Assessment Implications

4.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

4.1.1 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

4.1.2 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

- 4.2 Following the completion of the IIA process it has been identified there are no negative impacts and a full IIA is not required.
- 4.3 There is no need for mitigation as impacts that have been identified are not negative impacts. The panel choose Governors, no public consultation is required. In order for schools to run effectively they need to have effective Governing Bodies, this appointment supports this.

Background Papers: None

Appendices:

Appendix A - Integrated Impact Assessment Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: Achievement and Partnership

Directorate: Education

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

(b) Please name and fully describe initiative here:

Appointing Local Authority governors to schools in Swansea

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further investigation
	+	-	+	-	+	-	
Children/young people (0-18)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement**

This activity does not require consultation.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan’s Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes No **If yes, please provide details below**

Q7 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?
(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

In order for schools to run effectively they need to have effective Governing Bodies.

Outcome of Screening**Q8 Please describe the outcome of your screening below:**

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

We have identified high impact on children and young people because it is in school environment and Governors are appointed to those school. Race, Religion and Welsh language have been also identified as high impact because we have some religious and welsh language schools. There is no need for mitigation as impacts that have been identified are positive. The panel choose governors and no public consultation is required. In order for schools to run effectively they need to have effective governing bodies, this appointment process supports this.

(NB: This summary paragraph should be used in the relevant section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: Gemma Wynne
Job title: Governor Support Officer
Date: 08/09/23
Approval by Head of Service:
Name: Rhodri Jones
Position: Head of Achievement and Partnership
Date: 08/09/23

Please return the completed form to accesstoservices@swansea.gov.uk

Agenda Item 10.



Report of the Cabinet Member for Service Transformation

Cabinet - 16 May 2024

Swansea's Local Area Energy Plan

Purpose:	To inform Cabinet of the final content of Swansea's Local Area Energy Plan (LAEP).
Policy Framework:	Delivering on Nature Recovery and Climate Change Corporate Wellbeing Objective.
Consultation:	Access to Services, Finance, Legal.
Report Authors:	Geoff Bacon, Andy Edwards
Finance Officer:	Ben Smith
Legal Officer:	Kieran O'Carroll
Access to Services Officer:	Rhian Millar
For Information	

1. Introduction

- 1.1 A Local Area Energy Plan (LAEP) is the strategic plan, within a defined geographic area, for how the energy systems will be decarbonised. It results in a fully costed plan that identifies the change that needs to happen, detailing 'what, where, when and by whom'. The aim is to achieve Net Zero by 2050.
- 1.2 Welsh Government have funded the development of LAEPs for every local authority in Wales. This follows several local authorities being pilot locations, plus Pembrokeshire which produced a LAEP in 2022 as a condition of funding for the Milford Haven: Energy Kingdom project.
- 1.3 These locally developed plans will feed into the regional and national energy strategies.
- 1.4 Welsh Government have split councils into 4 regions, to work together while producing their own plans. Swansea is part of the South West

Wales region, along with Neath Port Talbot, Carmarthenshire and Pembrokeshire.

1.5 Welsh Government have appointed a specialist company to work with each region, and the individual councils, to produce their LAEPs. City Science have been appointed to work with the South West Wales region

1.6 These LAEPs are non-statutory documents, owned by the individual Local Authorities but with the responsibility for delivery shared across a broad range of stakeholders at a local, regional and national level.

2 Overview of Swansea's Local Area Energy Plan

2.1 Swansea's Local Area Energy Plan (LAEP) presents a comprehensive vision for Swansea's future energy system, delineating the essential characteristics it will need to achieve a net zero energy system by 2050.

2.2 It is supplemented by a Technical Annex which provides greater detail regarding how the plan has been developed.

2.3 The objectives of the plan include:

- Promote cost-effective solutions for energy generation, distribution, and consumption whilst reducing carbon emissions.
- Enhance the efficiency, security and resilience of the local energy system via sector-based interventions.
- Enable the planning of energy infrastructure that aligns with the current and future needs of the community.
- Stimulate economic development and job creation through the growth of local clean/green energy industries.
- Address equity and social inclusion in the energy system to maximise well-being and other wider community benefits.

2.4 A comprehensive stakeholder engagement programme was embedded throughout each stage of the LAEP development. Local and regional sessions were held including interviews, technical validation meetings, workshops and focus groups to ensure the final outputs reflect the needs and ambition of local stakeholders.

2.5 The current energy system was analysed across sectors to understand emissions trajectories, key challenges and opportunities and to serve as a benchmark against which progress can be measured. The base year was chosen as 2019, as the latest available data unaffected by COVID-19.

2.6 The potential 2050 energy system was modelled under a variety of technology and policy scenarios to understand the capacities of technologies required to reach net zero.

- 2.7 Two main narratives were tested and compared:
- **Widespread Engagement**, which is based around behaviour change and incorporates a widespread uptake of heat pumps, an increase in public transport and high electric vehicle (EV) adoption across all vehicles.
 - **Widespread Hydrogen**, where change is driven from a top-down, system-wide approach with hydrogen infrastructure as a key driver for heating; hydrogen is the main fuel for industry and a key fuel for heavy vehicles; private transport is electrified and use of public transport increases.
- 2.8 ‘Do Nothing’ scenario was also used as a counterfactual, which assumes that nationally and locally, no further policies or action is taken.
- 2.9 Analysis was carried out across multiple factors to determine a preferred pathway which balances the need to deliver carbon reductions with economic opportunity and improved quality of life for local people.
- 2.10 Overall, **Widespread Engagement** was selected by stakeholders as the preferred scenario. This is due to the cost savings, lower impact on consumer bills and generally lower risk associated with the electrification of heat versus widespread dependency on hydrogen.
- 2.11 Both net zero scenarios, however, offered significant carbon emissions savings compared to the “Do Nothing” scenario.

3 The Action Plan

- 3.1 The Action Plan provides the detail of 15 priority actions to achieve the milestone targets set out in the Net Zero Pathway, and support Swansea’s journey to a net zero energy system.
- 3.2 It acts as a catalyst for future initiatives, with an intention to inform upcoming projects, policies, and strategies.
- 3.3 It provides clear, but intentionally flexible direction, channelling the broader decarbonisation focus into a set of collective actions.
- 3.4 It is important to note that the selection of priority actions does not preclude support for initiatives beyond this list or those featured in other Councils’ plans.
- 3.5 The actions are categorised and outlined below:

CROSSCUTTING ENABLING ACTIONS

- 1:** Establish a Regional LAEP Steering Group;
- 2:** Support a Long-Term Green Skills Programme;
- 3:** Embed LAEP Learnings into Wider Council Processes &

Communications.

BUILDING EFFICIENCY, RETROFIT & HEAT ACTIONS

- 4:** Retrofit & Heat Bulk Purchasing Scheme for Social Housing;
- 5:** Development of a Retrofit and Low Carbon Heating Local Supply Chain;
- 6:** Develop a Retrofit & Low Carbon Heating One Stop Shop;
- 7:** Support the Re:fit Programme to Decarbonise Public Buildings.

TRANSPORT ACTIONS

- 8:** Enhance Active Travel & Public Transport;
- 9:** Facilitate Low & Zero Carbon Vehicle Public Fleet Uptake;
- 10:** Improve the Accessibility of EV Charging Infrastructure.

GENERATION & NETWORKS ACTIONS

- 11:** Continue Collaboration with Electricity & Gas Network Operators;
- 12:** Address Future Needs of Hydrogen-Fuelled Vehicles;
- 13:** Facilitate Renewable & Low Carbon Energy Schemes.

INDUSTRY ACTIONS

- 14:** Establish an Industry Engagement Forum;
- 15:** Support the Green Industries Investment Zone.

4 Next Steps

4.1 To mobilise the actions, the following key next steps have been identified:

- **Regional Review:** A collaborative and thorough assessment of all four LAEPs in the region, leading to the identification of actions to be collectively advanced through a regional approach.
- **Prioritisation:** Mobilise the establishment of a Regional LAEP Steering Group who will assess and develop a phased delivery plan to optimise impact and foster a holistic approach.
- **Collaboration:** The Regional LAEP Steering Group may take ownership of certain actions, however, not all actions will fall under its purview. Instead, it will delegate ownership to appropriate parties, via engagement with key stakeholders.
- **Funding & Resource:** Once ownership has been identified, the next step is to assess the funding and resource required and develop a plan for each action.

5 Implementation

5.1 As previously stated, many of the actions are dependent on decision making processes outside of our control. It is therefore vital that the governance arrangements for the plan and its actions remain robust.

- 5.2 To facilitate this, the South West region has received Welsh Government funding to employ a Project Manager and two Project Officers to oversee the initial implementation of the individual LAEPs and their integration into the Regional Energy Strategy.
- 5.3 These officers will be employed by Carmarthenshire Council but will work with across the region, until November 2025.
- 5.4 Each action will have its own governance arrangements and the overarching governance arrangements for implementing the LAEP will be outlined within the final plan. Governance will cascade down from the South West Wales CJC.

6 Integrated Assessment Implications

- 6.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure 2011, and must in the exercise of their functions, have due regard to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - Foster good relations between people who share a protected characteristic and those who do not.
 - Deliver better outcomes for those people who experience socio-economic disadvantage
 - Consider opportunities for people to use the Welsh language
 - Treat the Welsh language no less favourably than English.
 - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
- 6.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.
- 6.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.
- 6.4 This report does not require an IIA as it does not make any commitment to specific actions but is for information only.

7 Financial Implications

- 7.1 There are no direct financial implications associated with this report. However, it is clear that to reach both the 2030 and 2050 targets, significant investment is required and any such decisions would be subject to separate cabinet reports at the time fully outlining the financial implications with the council continuing to lobby both Welsh and UK Governments to provide appropriate funding.

8 Legal Implications

- 8.1 There are no legal implications associated with this report.

Background Papers: None

Appendices:

Please follow the link www.swansea.gov.uk/laep to view the following

Appendix A Swansea's Local Area Energy Plan

Appendix B Technical Annex

Agenda Item 11.



Report of the Cabinet Member for Environment & Infrastructure

Cabinet 16th May 2024

Additional Capital Allocation to Highway Infrastructure Assets 2024-25

Purpose:	To confirm the Additional Capital Work Programme for highway infrastructure assets.
Policy Framework:	The Revenue and Capital budget as reported to and approved by Council on 6th March 2024.
Consultation:	Access to Services, Finance, Legal.
Recommendation(s):	It is recommended that: 1) The proposed indicative additional allocations, together with the Financial Implications set out in Appendix A , are approved and included in the Capital Programme. 2) Authority is delegated to the Head of Service for Highways and Transportation with the agreement of the Cabinet Member for Environment and Infrastructure to prioritise, finalise and allocate funding to the appropriate schemes in line with the prioritisation approach detailed in this report.
Report Authors:	Bob Fenwick/Stuart Davies
Finance Officer:	Ben Smith
Legal Officer:	Jonathan Wills
Access to Services Officer:	Catherine Window

1. Introduction

- 1.1. At its meeting of 6th March 2024, Council approved the Revenue and Capital Budget for 2024/25. Given the high investment needs of the highway network detailed in this report an additional allocation of £600k has now been identified for inclusion in the capital budget.

2. Capital Programme

- 2.1. Swansea Council's infrastructure is in need of significant investment and there is a significant backlog of works. The Authority is continuing to develop programmes of work based on the principles agreed as part of the

all-Wales Asset Management Project. This will ensure spending is targeted based on a whole life cost approach which will minimise financial and service demands. Works are centred around the 5 year forward works programme (2020-25), with each major asset having a separate published programme.

- 2.2. The additional funding will be allocated to carriageways and split between the SRS (Small Resurfacing Schemes) programme and carriageway resurfacing.

3. Overview

- 3.1. It is critical to ensure that investment in the highway network is sustained to minimise future deterioration. For carriageways there is a calculated backlog of £70m. To maintain a steady state road condition and to avoid further deterioration, an annual capital spend on carriageways of between £7m to £8m per year would be required.

4. Allocation of the Additional £600k

The core allocation will fund the following priorities.

- 4.1. Withing the Highways Capital programme the Small Resurfacing Scheme programme **SRS** (formerly known as PATCH programme) was given additional to allow an expanded programme. The further additional funding allocated will cover any increased materials costs and allow an immediate response to structurally patch some of the highest priority roads.
- 4.2. Road resurfacing schemes will be selected from the highest priority roads that have suffered deterioration over the winter.
- 4.3. The additional infrastructure funds will be allocated as follows:

Annual Allocation **£600k**

Carriageway Resurfacing	£300k
SRS (Patch)	£300k
Total	£600k

5. Integrated Assessment Implications

- 5.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
 - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.

- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

5.1.1 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

5.1.2 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

5.2 The IIA Screening Form has been completed with the agreed outcome that a full IIA report was not required.

5.3 The Capital investment in Highway and related Infrastructure will assist all road users. Individual projects will be subject to the IIA process on an individual basis where required.

6. Financial Implications

6.1. This report is seeking to approve a £600k allocation for 2024-25 funded by the Revenue Contingency Fund balance via a revenue contribution to capital.

6.2. Above details are set out in **Appendix A**.

6.3. **Revenue** - Future maintenance expenditure will be met from respective Revenue Service budgets. An effective capital investment programme will help reduce future revenue pressures.

7. Legal Implications

7.1. This investment will assist the Authority in discharging its statutory duty to maintain the Highway. There are a number of duties imposed on the Council as a highway authority. Section 41 of the Highways Act 1980 imposes a statutory duty on the highway authority to maintain the highway. Section 130 of the Highways Act 1980 imposes a general statutory duty for a highway authority to assert and protect the rights of the public to use and enjoy the highway. The proposed investment programme will help the

Council to meet its duties. All procurement activity and contracts intended to be let in respect of the above Schemes must comply with current UK Legislation and the Council's Contract Procedure Rules.

Background Papers: None

Appendices:

Appendix A Financial Implications

Appendix B Integrated Impact Assessment Screening Form

FINANCIAL IMPLICATIONS : SUMMARY

Portfolio: PLACE

Service : HIGHWAYS AND OTHER SERVICES

Scheme : ADDITIONAL HIGHWAYS AND OTHER INFRASTRUCTURE ASSETS CAPITAL MAINTENANCE

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Memo											
	2023/24 £'000	2024/25 £'000	Financial Codes for 2024/25						2025/26 £'000	2026/27 £'000	TOTAL £'000
1.1. CAPITAL COSTS											
<u>Expenditure</u>											
Highways and Other Infrastructures											
Additional Funding - Carriageways		300	01	701	70001	xxxxxx	00000	C03007	0	0	300
Additional Funding - SRS (PATCH)		300	01	701	70001	xxxxxx	00000	C03014			300
Additional funds	0	600							0	0	600
TOTAL EXPENDITURE	0	600							0	0	600
<u>Financing</u>											
RCCO (Revenue Contingency Fund)	0	600							0		600
FINANCING	0	600							0	0	600

2023/24 £'000	2024/25 £'000							2025/26 £'000	2026/27 £'000	2027/28 £'000	
1.2. REVENUE COSTS											
<u>Service Controlled - Expenditure</u>											
Employees)										
Maintenance)										
Equipment)										
Administration)										
NET EXPENDITURE	0	0							0	0	0

Appendix B - Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: Highways

Directorate: Place

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

(b) Please name and fully describe initiative here:

Additional Highways Capital Works Programme: To carry out additional works to Highways Infrastructure

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further investigation
	+	-	+	-	+	-	
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appendix B - Integrated Impact Assessment Screening Form

Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement

NA – Capital replacement work on damage or poor condition infrastructure.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan's Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Vital Maintenance Works

Q5 What is the potential risk of the initiative? (*Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...*)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes No If yes, please provide details below

Minor Traffic delays likely.

Q7 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

Positive effects on maintaining highway and networks for all.

Appendix B - Integrated Impact Assessment Screening Form

Outcome of Screening

Q8 Please describe the outcome of your screening below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

No effect or risk to any user group within the community. Maintenance of existing infrastructure only.

(NB: This summary paragraph should be used in the relevant section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: Bob Fenwick
Job title: Group Leader Highway Maintenance
Date: 30/04/24
Approval by Head of Service:
Name: S Davies
Position: Head of Service Highways and Transportation
Date: 30/04/24

Please return the completed form to accesstoservices@swansea.gov.uk

Agenda Item 12.



Report of the Chief Legal Officer

Cabinet – 16 May 2024

Exclusion of the Public

Purpose:	To consider whether the Public should be excluded from the following items of business.	
Policy Framework:	None.	
Consultation:	Legal.	
Recommendation(s):	It is recommended that:	
1)	The public be excluded from the meeting during consideration of the following item(s) of business on the grounds that it / they involve(s) the likely disclosure of exempt information as set out in the Paragraphs listed below of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 subject to the Public Interest Test (where appropriate) being applied.	
	Item No's.	Relevant Paragraphs in Schedule 12A
	13-17	14
Report Author:	Democratic Services	
Finance Officer:	Not Applicable	
Legal Officer:	Tracey Meredith – Chief Legal Officer (Monitoring Officer)	

1. Introduction

- 1.1 Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, allows a Principal Council to pass a resolution excluding the public from a meeting during an item of business.
- 1.2 Such a resolution is dependant on whether it is likely, in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present during that item there would be disclosure to them of exempt information, as defined in section 100I of the Local Government Act 1972.

2. Exclusion of the Public / Public Interest Test

- 2.1 In order to comply with the above mentioned legislation, Cabinet will be requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendation(s) to the report on the grounds that it / they involve(s) the likely disclosure of exempt information as set out in the Exclusion Paragraphs of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.
- 2.2 Information which falls within paragraphs 12 to 15, 17 and 18 of Schedule 12A of the Local Government Act 1972 as amended is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 2.3 The specific Exclusion Paragraphs and the Public Interest Tests to be applied are listed in **Appendix A**.
- 2.4 Where paragraph 16 of the Schedule 12A applies there is no public interest test. Councillors are able to consider whether they wish to waive their legal privilege in the information, however, given that this may place the Council in a position of risk, it is not something that should be done as a matter of routine.

3. Financial Implications

- 3.1 There are no financial implications associated with this report.

4. Legal Implications

- 4.1 The legislative provisions are set out in the report.
- 4.2 Councillors must consider with regard to each item of business set out in paragraph 2 of this report the following matters:
 - 4.2.1 Whether in relation to that item of business the information is capable of being exempt information, because it falls into one of the paragraphs set out in Schedule 12A of the Local Government Act 1972 as amended and reproduced in Appendix A to this report.
 - 4.2.2 If the information does fall within one or more of paragraphs 12 to 15, 17 and 18 of Schedule 12A of the Local Government Act 1972 as amended, the public interest test as set out in paragraph 2.2 of this report.
 - 4.2.3 If the information falls within paragraph 16 of Schedule 12A of the Local Government Act 1972 in considering whether to exclude the public members are not required to apply the public interest test but must consider whether they wish to waive their privilege in relation to that item for any reason.

Background Papers: None.

Appendices: Appendix A – Public Interest Test.

Public Interest Test

No.	Relevant Paragraphs in Schedule 12A
12	Information relating to a particular individual.
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 12 should apply. Their view on the public interest test was that to make this information public would disclose personal data relating to an individual in contravention of the principles of the Data Protection Act. Because of this and since there did not appear to be an overwhelming public interest in requiring the disclosure of personal data they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
13	Information which is likely to reveal the identity of an individual.
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 13 should apply. Their view on the public interest test was that the individual involved was entitled to privacy and that there was no overriding public interest which required the disclosure of the individual's identity. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
14	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 14 should apply. Their view on the public interest test was that:</p> <ul style="list-style-type: none"> a) Whilst they were mindful of the need to ensure the transparency and accountability of public authority for decisions taken by them in relation to the spending of public money, the right of a third party to the privacy of their financial / business affairs outweighed the need for that information to be made public; or b) Disclosure of the information would give an unfair advantage to tenderers for commercial contracts. <p>This information is not affected by any other statutory provision which requires the information to be publicly registered.</p> <p>On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>

No.	Relevant Paragraphs in Schedule 12A
15	<p>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</p>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 15 should apply. Their view on the public interest test was that whilst they are mindful of the need to ensure that transparency and accountability of public authority for decisions taken by them they were satisfied that in this case disclosure of the information would prejudice the discussion in relation to labour relations to the disadvantage of the authority and inhabitants of its area. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
16	<p>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p>
	<p>No public interest test.</p>
17	<p>Information which reveals that the authority proposes: (a) To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) To make an order or direction under any enactment.</p>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 17 should apply. Their view on the public interest test was that the authority's statutory powers could be rendered ineffective or less effective were there to be advanced knowledge of its intention/the proper exercise of the Council's statutory power could be prejudiced by the public discussion or speculation on the matter to the detriment of the authority and the inhabitants of its area. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
18	<p>Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</p>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 18 should apply. Their view on the public interest test was that the authority's statutory powers could be rendered ineffective or less effective were there to be advanced knowledge of its intention/the proper exercise of the Council's statutory power could be prejudiced by public discussion or speculation on the matter to the detriment of the authority and the inhabitants of its area. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>

Agenda Item 15.

By virtue of paragraph(s) 14 of Schedule 12A
of the Local Government Act 1972
as amended by the Local Government (Access to
Information) (Variation) (Wales) Order 2007.

Document is Restricted

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Agenda Item 16.

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Agenda Item 17.

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